



International Organization for Migration (IOM)
The UN Migration Agency

VACANCY NOTICE

Open to Internal and External Candidates

Position Title : **Migration Health Physician (Mobile Team)**
Vacancy No. : **IOMRONBO/VN/040/2023**
Duty Station : **Regional Office, Nairobi, Kenya**
Classification : **National Officer, Grade NOB**
Type of Appointment : **One Year Fixed Term Contract (with possibility of extension)**
Estimated Start Date : **As soon as possible**
Closing Date : **October 18, 2023**

The International Organization for Migration (IOM) is the UN Migration Agency. With 174 member states it is committed to the principle that humane and orderly migration benefits migrants and society. Established in 1951 and now active in over 400 field locations worldwide, IOM works with partners, government and civil society to:

1. Assist in meeting the operational challenges of migration and mobility
2. Advance understanding of migration issues
3. Encourage social and economic development through migration; and
4. Uphold the human dignity and well-being of migrants and mobile populations.

IOM is committed to a diverse and inclusive environment. Internal and External candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

IOM's Regional Office for the East and Horn of Africa supports and monitors the following countries: Burundi, Djibouti, Eritrea, Ethiopia, Kenya, Rwanda, Somalia, South Sudan, Tanzania and Uganda. Through a team of specialists, the Regional Office supports the development, implementation, monitoring, reporting and evaluation of projects and initiatives undertaken by country offices and regional programmes.

Context:

Under the overall supervision of the Regional Health Assessment Programme Coordinator (RHAPC) and under the direct supervision of the Regional Mobile Team Coordinator (mPDA), and in close coordination with Global mPDA Coordinator the incumbent will be responsible for duties and responsibilities related to the Medical Processing and Deployment Arrangements (mPDA) in Sub-Saharan Africa. The mPDA unit is tasked to support the RHAPC in

implementing pre-immigration medical examination activities in the region, particularly providing mobile missions and surge support to the country offices, capacity-building of medical personnel, and systematic monitoring and evaluation of the Health Assessment Programme in the region.

Core Functions / Responsibilities:

In particular he/she will:

1. Support the Mobile Team Coordinator in all activities related to the mPDA Unit in the Sub Saharan Africa by:
 - a) Ensure the efficient daily operations of the Mobile Unit in the Sub-Saharan Africa Region, in close coordination with the Mobile Team Coordinator.
 - b) Support activities of the mobile missions in the region ensuring all procedures are followed as per the Mobile Unit SOP and MHD protocols.
 - c) Supervise the nurses and data staff assigned to the mobile unit.
2. In collaboration with the Mobile Team Coordinator, support the planning, execution, and monitoring of the mobile missions, particularly:
 - a) Monitor the pipeline of health assessment requests from external partners and provide timely calls for the deployment of the mobile missions.
 - b) In coordination with the relevant IOM colleagues, IOM Affiliated Panel Physicians (IAPP) and external partners, develop the mobile mission's plan and share required notifications and communications on time.
 - c) Supervise the preparation of documents, medical files, medical equipment, and logistics for mobile missions.
3. Participate in and systematically monitor the progress of the mobile missions, recommend and coordinate plan's adjustment when appropriate, providing systematic updates and reports to the RMHO, suggesting cost-saving mitigations when required.
4. After the mobile missions coordinate adequate follow-up of the medical files on-hold, timely execution of furtherance's, and mailing-out of the medical files to the relevant external parties.
5. Ensure effective coordination with relevant IOM colleagues and IOM Affiliated Panel Physicians (IAPPs) in the region regarding quality and integrity of the health assessment process during mobile missions; perform field assessment visits when required.
6. In coordination with the medical data processing unit ensure timely and accurate update of mobile mission's data in the Migrant Management Operational System Application (MiMOSA) and e-Medical. Ensure data quality is collected during the mobile missions. In coordination with the data processing staff, provide systematic statistical as well as ad-hoc reports of the mobile unit.
7. Contribute to and maintain a system of quality improvement for mobile missions in the region. Undertake quality control activities on a regular basis, including practice observation, desk and database audits, and use of self-assessment tools. Use data analysis and web reporting systems to monitor performance indicators for the mobile missions. Ensure implementation of the global IOM Standard Operating Procedures (SOPs); create and implement mobile missions' specific SOPs. Ensure proper reporting and management of incidents according to the Guidance Note for Incident Management.
8. Contribute to the financial aspects of the mobile missions planning and monitoring.
9. Conduct the mobile missions' and Nairobi MHAC's migration health assessment process to fulfil the technical requirements of the resettlement countries in the areas of:
 - a) Medical examinations;
 - b) Imaging;
 - c) Laboratory testing;
 - d) Vaccinations;

- e) TB management;
 - f) Treatment and referrals;
 - g) Pre-departure procedures and medical movements;
 - h) Documentation, certification and information transmission; and,
 - i) Other technical areas as may be required
10. Ensure proper identification of refugees and migrants during the health assessment and record all relevant health information in standard forms; ensuring completeness and accuracy of the recorded information.
 11. Refer patients for vaccination services and treatment for TB and sexually transmitted infections and provide support to the HIV and counselling activities as per the Technical Instructions (TI) and Standard Operating procedures (SOPs).
 12. Ensure that all data related to health assessment programmes is appropriately entered to MiMOSA and other related databases.
 13. Travel as needed.
 14. Perform such other duties as may be assigned by the Supervisor.

Required Qualifications and Experience

Education

- University degree in Medicine from an accredited academic institution with at least four years of professional work experience.
- Valid license to practice within country is mandatory.

Experience

- Professional continuous clinical experience, preferably in a multidisciplinary hospital setting. The last clinical posting should be within the last three years;
- Good knowledge of clinical medicine;
- Excellent bedside manner;
- Knowledge of patient safety and infection prevention and control;

Skills

- Organizational skills
- Communication skill

Languages

Fluency in both written and spoken English and Kiswahili is required.
Knowledge of French is an advantage.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and

exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 2*

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Managerial Competencies - behavioural indicators *level 2*

- **Leadership:** Provides a clear sense of direction, leads by example and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.
- **Empowering others:** Creates an enabling environment where staff can contribute their best and develop their potential.
- **Building Trust:** Promotes shared values and creates an atmosphere of trust and honesty.
- **Strategic thinking and vision:** Works strategically to realize the Organization's goals and communicates a clear strategic direction.
- **Humility:** Leads with humility and shows openness to acknowledging own shortcomings.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation. Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

How to apply:

Submit cover letter indicating the Position Title & Vacancy Notice Number (**Migration Health Physician (Mobile Team)- IOMRONBO/VN/040/2023**), and CV with telephone and e-mail contacts including 3 Referees (Supervisors) to: IOM, RO Human Resources Department, via e-mail to ronairobihdrec@iom.int

Closing Date: 18 October 2023

Only Shortlisted Applicants will be contacted.

NOTE

NO FEE: The International Organization for Migration (IOM) does not charge a fee at any stage of the recruitment process (application, interview meeting, process, or training). IOM does not concern itself with information on applicants' bank details.

Posting period:

From: **11.10.2023** to **18.10.2023**